

## Agenda

Administrative Services Committee

**April 15, 2019, 5:00 p.m., Room 331**

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (03/18/19)
- C. Privilege of the Floor
  - 1. Proposed Resolution – Amend 2018 Budget for Year End Reconciliations – Information Technologies and Communications System
  - 2. Proposed Resolution – Authorize Extension of Grant Funding for Help America Vote Act (HAVA) SHOEBOX Grant
  - 3. Proposed Resolution - Authorize Extension of Voter Education/Poll Worker Training and the New York State Poll Site Access Improvement Grant
  - 4. Other

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

<b>KMD 3/28/19</b>
<b>KMW 3.28.19</b>
<b>SMA 4/1/19</b>
<b>KLC 4/1/19</b>
<b>GMB 4/9/19</b>

**TITLE:** Amend 2018 Budget for Year End Reconciliations – Information Technologies and Communications System

**BY:** Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive George M. Borrello:

WHEREAS, some expenditures associated with capital project H.1680.636 (Telephone System Upgrade (2006)) were budgeted in 2018 as operating expenses and should be appropriately classified as capital expenditures; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2018 budget:

**INCREASE APPROPRIATION ACCOUNTS:**

A.9950.-----9	Interfund Transfers - Transfer to Capital	\$61,155
	Contractual - Information Technology,	
H.1680.636.4	Telephone System Upgrade (2006)	<u>\$61,155</u>
	Total	\$122,310

**DECREASE APPROPRIATION ACCOUNT:**

A.1650.-----4	Contractual - Communications System	\$61,155
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**INCREASE REVENUE ACCOUNT:**

H.1680.636.R503.1000	Interfund Transfers-Interfund Transfer	\$61,155
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**APPROVED**

\_\_\_\_\_  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY**  
**RESOLUTION NO.** \_\_\_\_\_

<b>NPG/BCA 3/15/19</b>
<b>TMT 03/29/19</b>
<b>SMA 4/1/19</b>
<b>KMD 4/1/19</b>
<b>KLC 4/2/19</b>
<b>GMB 4/9/19</b>

**TITLE:** Authorize Extension of Grant Funding for Help America Vote Act (HAVA) SHOEBOX Grant

**BY:** Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive George M. Borrello:

WHEREAS, pursuant to Resolutions 102-12 and 137-17, the County Legislature authorized the Chautauqua County Board of Elections to receive a grant from the NYS Board of Elections acting through the State of New York in the amount of \$230,002.76 to implement the 2002 Help America Vote Act (HAVA); and

WHEREAS, the County Board of Elections will use the grant proceeds for Voting Machine related items, such as but not limited to Voting Machine Scanner replacement, Ballot Marking Device replacement and Training on the Voting Machines; and

WHEREAS, the remaining funding is \$44,460.37 and revenues and expenditures associated with the grant are already included in the 2019 budget so no budget amendments are necessary; and

WHEREAS, it would be appropriate to extend the grant under the same terms and conditions from April 1, 2019 through March 31, 2020; therefore, be it

**RESOLVED,** That the County Executive is hereby authorized and empowered to execute an extension of the grant agreement with the State of New York for the designated time period.

\_\_\_\_\_  
**APPROVED**  
\_\_\_\_\_  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive** \_\_\_\_\_ **Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

<b>NPG/BCA 03/07/19</b>
<b>TMT 03/15/2019</b>
<b>SMA 4/1/19</b>
<b>KMD 4/1/19</b>
<b>KLC 4/2/19</b>
<b>GMB 4/9/19</b>

**TITLE:** Authorize Extension of Voter Education/Poll Worker Training and the New York State Poll Site Access Improvement Grant

**BY:** Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive George M. Borrello:

WHEREAS, the County Board of Elections has successfully applied through the New York State Board of Elections for grant funds to enhance voting opportunities to persons with disabilities in the amount of \$40,543.00; and

WHEREAS, the County Board of Elections will use the grant proceeds to establish, expand and improve access to poll sites to increase participation in the election process by individuals with a full range of disabilities, and

WHEREAS, the remaining funding is \$10,057.11 and revenues and expenditures associated with the grant are already included in the 2019 budget so no budget amendments are necessary; and

WHEREAS, it would be appropriate to extend the grant under the same terms and conditions from April 1, 2019 through March 31, 2020; therefore, be it

RESOLVED, That the County Executive is hereby authorized and empowered to execute an extension of the grant agreement with the State of New York for the designated time period.

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**APPROVED**

\_\_\_\_\_  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**